

**YOLANDA AGUILERA**

175 First Street, Apt. No. 3-M  
Newark, NJ 07107  
(973) 486-9636

August 22, 2002

Manager  
Garden Spires Apartments  
175 First Street, Apt. No. LLC  
Newark, NJ 07107

**RE: AGUILERA, YOLANDA V. - INCIDENT ON AUGUST 20, 2002**

Dear Sir:

On Tuesday, August 20, 2002 at approximately 12:00 noon, my daughter Yolanda V. Aguilera was involved in an incident at Garden Spires, 175 First Street. Yolanda, age 11, was coming home from participating in the "Big Brother/Big Sister program. After entering the building, she noticed that one of her fellow tenants was walking slightly behind her, therefore she took the liberty to hold open the door for that person.

While my daughter was holding the door, the door somehow slipped and closed, smashing her fingers and trapping them in the closed door. As Yolanda screamed out in sheer pain, a neighbor known to her family, Ms. Cynthia Swepson of apartment 11-D, attempted to assist her by opening the door to release Yolanda's hand. Afterwards she escorted Yolanda upstairs to put ice on her hand. She later found out that she didn't have any ice in the house. She then went back downstairs to security for assistance.

With no other recourse available, the security guard on duty at the time, Mark, called the ambulance. After approximately twenty-five minutes later, the ambulance arrived and took Yolanda to the hospital. After receiving an x-ray, it was determined that Yolanda's hand was fractured.

I have verbally requested a copy of Garden Spires' Incident Report for my records. I have received an incident report from University Hospital and would like to receive one from Garden Spires. I was informed by security that one wasn't available.

Please be advised this letter hereby serves as a formal request for a copy of an incident report regarding the above. I would greatly appreciate your forwarding said request to me at your earliest convenience. I can be reached at the above address and telephone number on the letterhead of this correspondence. Please also note that my daughter's name is Yolanda V. Aguilera whereas my name is Yolanda Aguilera. Thank you for your anticipated cooperation.

Sincerely,

Yolanda Aguilera

cc: Joseph Rudo  
Project Manager  
HUD  
One Newark Center  
Newark, NJ 07102